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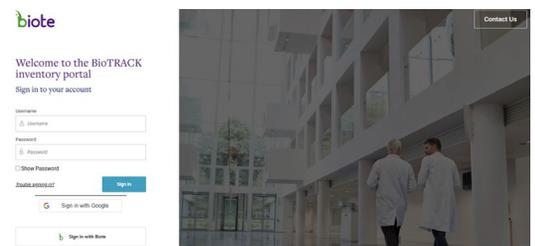
NOTE: Users must log into BioTRACKer at least once per month, otherwise access will be disabled.

Logging Into BioTRACKer

Steps 1-2 will identify how to successfully log into BioTRACKer. in the BioTRACKer system.

1

To log into BioTRACKer, go to: <https://www.biote.us>



2

Enter your **Username** and **Password**.

Click on **Sign In**.

Note: Site ID is only utilized for users that have access to multiple locations.

If you cannot remember your username and/or password, Click on the link for “**Trouble signing in?**”

Username

Password

Show Password

[Trouble signing in?](#)

Sign in

Placing an Order for Pellets

Steps 1-4 will identify the steps needed to place an order for pellets in the BioTRACKer system.

NOTE: Discuss with your Biote rep the quantity of pellets you should order.

1

Click on **Inventory > Medications**

Click on **Order Meds**

Medications

View Options:

Search: Form/Qty: Sort By: Brand Name GroupName:

Show NDCs Show Controls Only Show Prices
 Show Ref NDCs Hide Lot/Exp Hide Shipment Info

Submit

[Add Inventory](#) * [Add Bulk](#) * [Add Shipment](#) **[Order Meds](#)** * [Adjust Levels](#) * [Export](#) * [Biennial Sign Off](#) * [Formulary](#)

2

Click on **Formulary**.

Order Medications

[Help](#) * [Auto Ship](#) * [Previous Orders](#) * [Previous Shipments](#)

Order Medications Using:

Formulary List of medications typically available for your site.
[Inventory](#) List of medications currently in inventory at your site.
[Duplication](#) Copy all the medications from last order.

3

Type the **Quantity** you would like to order next to the respective pellet strength.

Click **Add to Order** when you are ready to proceed.

NDC	B	Brand	Generic	C	OnHand	Total	Alert	Warn	Restock	Order	Last Wk	Last 4 Wks	Last Disp
73271-0010-01		PELLET - ESTRADIOL	ESTRADIOL	10MG PELL (Bulk)						5			
73271-0125-01		PELLET - ESTRADIOL	ESTRADIOL	12.5MG PELL (Bulk)						5			
73271-0015-01		PELLET - ESTRADIOL	ESTRADIOL	15MG PELL (Bulk)									
73271-0006-01		PELLET - ESTRADIOL	ESTRADIOL	6MG PELL (Bulk)									
73271-1100-01	B	PELLET - TESTOSTERONE	TESTOSTERONE	C-III 100MG PELL (Bulk)									
73271-1200-01	B	PELLET - TESTOSTERONE	TESTOSTERONE	C-III 200MG PELL (Bulk)						50			
73271-1025-01	B	PELLET - TESTOSTERONE	TESTOSTERONE	C-III 25MG PELL (Bulk)									
73271-1375-01	B	PELLET - TESTOSTERONE	TESTOSTERONE	C-III 37.5MG PELL (Bulk)									
73271-1050-01	B	PELLET - TESTOSTERONE	TESTOSTERONE	C-III 50MG PELL (Bulk)						10			
73271-1875-01	B	PELLET - TESTOSTERONE	TESTOSTERONE	C-III 87.5MG PELL (Bulk)									
73271-1004-01	B	TESTOSTERONE/ANASTROZOLE	TESTOSTERONE	C-III 100/4MG PELL (Bulk)									
73271-0754-01	B	TESTOSTERONE/ANASTROZOLE	TESTOSTERONE	C-III 75/4MG PELL (Bulk)									

[Add to Order](#) [Cancel](#)

4

Verify quantity of pellets that will be ordered.

Check the **I Agree** box.

Click **Send Order**.

Delete	NDC	Name	Generic	C	Qty	Unit Cost	Cost
<input type="checkbox"/>	51808-0008-01	PELLET - ESTRADIOL	ESTRADIOL	10MG PELL #1	6		
<input type="checkbox"/>	51808-0008-01	PELLET - ESTRADIOL	ESTRADIOL	10MG PELL #0	3		
<input type="checkbox"/>	71138-0006-01	PELLET - ESTRADIOL	ESTRADIOL	6MG PELL #1	5		
<input type="checkbox"/>	71138-0006-01	PELLET - ESTRADIOL	ESTRADIOL	6MG PELL #0	5		

[Delete Selected](#) [Update Quantities](#) **[Send Order](#)** Total:

Thank you for your order. By clicking "I Agree" below, you, on behalf of yourself and your office, hereby represent and warrant that the order for compounded testosterone (including testosterone with anastrozole) or estradiol pellets placed by you or your office was made because you have a clinical need for those compounded pellets, which need includes, without limitation, one or more of the following:

- you have determined that certain of your patients require a per pellet testosterone dosage that is different from the 75mg offered by the commercially available pellet; and/or
- you have determined that it is necessary to dose certain of your patients with more testosterone per procedure than the 750mg permitted by the commercially available pellet; and/or
- estradiol pellets are not commercially available and you have determined that certain of your patients require treatment involving estradiol pellets; and/or
- testosterone with anastrozole pellets are not commercially available and you have determined that certain of your patients require treatment involving testosterone with anastrozole pellets.

I Agree

Assigning Pellets Administered to Patients

Steps 1-9 will identify the steps necessary to assign pellets that have been administered to a patient.

1

Click the **Dispensing** Tab, then click **New Order** or **Dispense**.

2

First Time Patients:

Required fields are **RED**.

Type in Patient's **First Name**, **Last Name**, **DOB**, and **Gender**.

Select **Provider** via the drop-down menu (if you have only one provider, you will skip this step).

Click **Cart**.

Existing Patients:

Enter in patient's **Last Name** in the existing patient search box and click on the patient's name when it is displayed.

Select **Provider** via the drop-down menu (if you have only one provider, you will skip this step).

Select **Discount Type** for patient, if applicable.

Click **Cart** or **Proceed to Cart**.

3

Click **Services** to choose the desired procedure type.

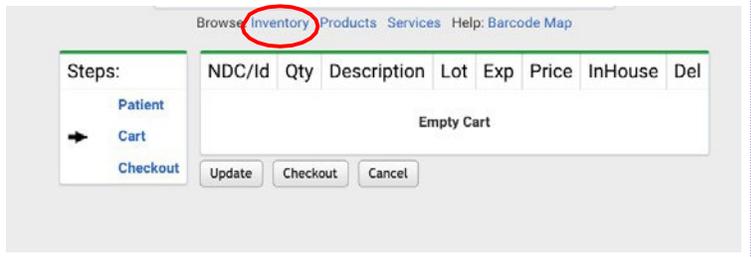
4

Choose the procedure type by clicking on the shopping cart icon.

Code	Name	Description	Cost	Price	Tax	Gender	Mutex	Category
08FB	Female Boost Procedure			Edit		Female		Procedure
03MB	Male Boost Procedure			Edit		Male		Procedure
06NFP	New Female Procedure			350.00 Edit		Female		Procedure
09NMMP	New T100 Male Procedure			525.00 Edit		Male		Procedure
04NLMP	New T200 Large Male Procedure			725.00 Edit		Male		Procedure
01NMMP	New T200 Male Procedure			725.00 Edit		Male		Procedure
NP	Nutraceutical Purchase			Edit				
07RFP	Repeat Female Procedure			350.00 Edit		Female		Procedure
07MMP	Repeat T100 Male Procedure			550.00 Edit		Male		Procedure
05RLMP	Repeat T200 Large Male Procedure			725.00 Edit		Male		Procedure
02RMP	Repeat T200 Male Procedure			725.00 Edit		Male		Procedure

5

Click **Inventory** for a list of pellet strengths.



6

Select the correct **Pellet Lot Number** by clicking on the shopping cart icon.

Add Inventory * Add Bulk Inventory * Add Shipment * Order Medications * Adjust Levels * Formulary * Export * Biennial Sign Off Sheet

NDC	B	Brand	Generic	Form/Qty	OnHand	Lot	Exp		
51808-0008-01		PELLET - ESTRADIOL	ESTRADIOL	10MG PELL (Bulk)	5	23456	12/31/2018	Edit	
51808-0008-01		PELLET - ESTRADIOL	ESTRADIOL	10MG PELL (Bulk)	15	T199492	12/12/2018	Edit	
51808-0009-01		PELLET - ESTRADIOL	ESTRADIOL	12.5MG PELL (Bulk)	3	34567	12/31/2018	Edit	

7

Entered the **Quantity** administered to the patient.

Click **Submit**.

Dispense From Bulk

NDC	B	Brand	Generic	C	Desc	Lot	Exp
51808-0022-01	B	PELLET - TESTOSTERONE	TESTOSTERONE	C-III	8 (Bulk) 200MG PELL	123456	12/31/2018

Quantity:

*** Continue Steps 5-7 until you have recorded all pellets that were administered to the patient. ***

8

Click **Update**.

Steps: Patient **Cart** Checkout

NDC/Id	Qty	Description	Lot	Exp	Price	InHouse	Del
51808-0022-01	2	PELLET - TESTOSTERONE 200MG PELL	123456	12/31/2018	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sig:

Days Supply: ICD-10:

Provider Initials: **GH**

Provider:

9

Once all the items are located in the cart click **Checkout** on the left-hand side of the screen.

The order is now complete.

Steps: Patient Cart **Checkout**

NDC/Id	Qty	Description	Lot
51808-0022-01	2	PELLET - TESTOSTERONE 200MG PELL	123456 12/

Sig:

Days Supply: ICD-10:

Provider Initials: **GH**

Provider:

Go to **Orders > View Orders** to see all patients entered on a specific date range.

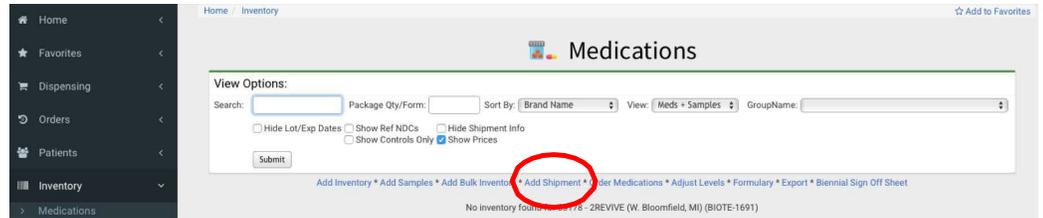
Adding a Shipment

Steps 1-4 will identify the steps needed to add a shipment of pellets to your inventory.

1

On the toolbar, click **Inventory** then click **Medications**.

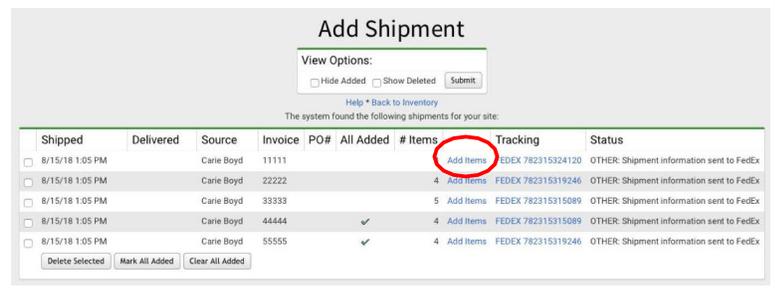
Click **Add Shipment**.



The screenshot shows the 'Medications' page with a sidebar on the left containing 'Home', 'Favorites', 'Dispensing', 'Orders', 'Patients', 'Inventory', and 'Medications'. The main content area has a 'View Options' section with search and filter fields. Below this, a navigation bar contains several buttons, with 'Add Shipment' circled in red.

2

Click **Add Items**.



The screenshot shows the 'Add Shipment' page with a table of shipments. The 'Add Items' button in the first row is circled in red. The table has columns for Shipped, Delivered, Source, Invoice, PO#, All Added, # Items, Tracking, and Status.

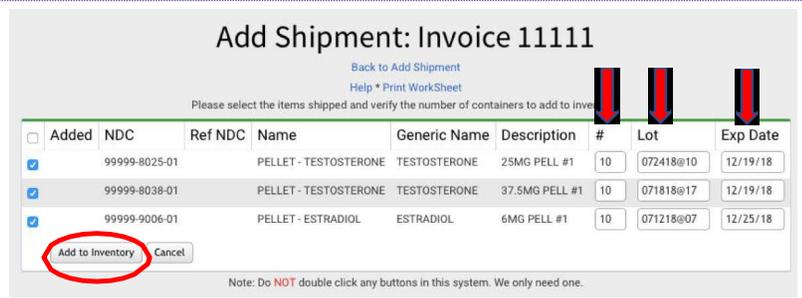
Shipped	Delivered	Source	Invoice	PO#	All Added	# Items	Tracking	Status
<input type="checkbox"/>	8/15/18 1:05 PM	Carie Boyd	11111			4	FEDEX 782315324120	OTHER: Shipment information sent to FedEx
<input type="checkbox"/>	8/15/18 1:05 PM	Carie Boyd	22222			5	FEDEX 782315319246	OTHER: Shipment information sent to FedEx
<input type="checkbox"/>	8/15/18 1:05 PM	Carie Boyd	33333			4	FEDEX 782315315089	OTHER: Shipment information sent to FedEx
<input type="checkbox"/>	8/15/18 1:05 PM	Carie Boyd	44444		✓	4	FEDEX 782315315089	OTHER: Shipment information sent to FedEx
<input type="checkbox"/>	8/15/18 1:05 PM	Carie Boyd	55555		✓	4	FEDEX 782315319246	OTHER: Shipment information sent to FedEx

3

Confirm the following are correct:

- # of Pellets you received.
- Lot #
- Exp. Date

Click **Add to Inventory**



The screenshot shows the 'Add Shipment: Invoice 11111' page with a table of items. The 'Add to Inventory' button is circled in red. The table has columns for Added, NDC, Ref NDC, Name, Generic Name, Description, #, Lot, and Exp Date. Three red arrows point to the Lot and Exp Date columns.

Added	NDC	Ref NDC	Name	Generic Name	Description	#	Lot	Exp Date
<input checked="" type="checkbox"/>	99999-8025-01		PELLET - TESTOSTERONE	TESTOSTERONE	25MG PELL #1	10	072418@10	12/19/18
<input checked="" type="checkbox"/>	99999-8038-01		PELLET - TESTOSTERONE	TESTOSTERONE	37.5MG PELL #1	10	071818@17	12/19/18
<input checked="" type="checkbox"/>	99999-9006-01		PELLET - ESTRADIOL	ESTRADIOL	6MG PELL #1	10	071218@07	12/25/18

4

Return to your Inventory.

Voiding an Order

Steps 1-4 will identify the steps necessary to void an order in the BioTRACKer system.

1

Go to **Orders > View Orders**.

2

Select the date range needed to locate the order that needs to be voided.

Click on any of the blue numbers to the left of the pellet strength.

bioTE

66438 - BioTE Demo Carie Boyd (Irving, TX) DEMO Jamie

Home Orders

Orders/Dispenses

View Options:

Date Range: today

Week 38 2018

September 18 2018

Filter Doctor: HOUSE, GREGORY MD

Patient Name/Barcode: MOUSE, MINNIE or Rx #: Hide Voided Hide Statuses

Submit

Date range: Tue 9/18/18 12:00:00 AM CDT to Tue 9/18/18 11:59:59 PM CDT

Sort by Most Recent * View Last Checkout

Date	Patient	DOB	SSN	Provider	Reim	Description
Tue 9/18/2018						
9:01 AM	MOUSE, MINNIE	12/12/2012		HOUSE, GREGORY MD	Cash 06NFP 100022 100023	NEW Female Procedure ESTRADIOL 6MG PELL #1 III PELLETT - TESTOSTERONE 87.5MG PELL #1

3

Click **Void Orders / Items**.

Order Detail: K3AF2QQ85J

MINNIE MOUSE Created: 9/18/18 9:01 AM 66438 BioTE Demo Carie Boyd
Billing Type: Cash 1875 W Walnut Hill Ln
Total Price: 350.00 STE 100
Total Patient Pays: 350.00 Irving TX 75038-3225
Female DOB: 12/12/2012 (5 yrs old) Provider: HOUSE, GREGORY MD
User: Jamie Minter (jamieminter)

Rx	NDC/Id	Description	Days	AWP	Price	Discount	Plan/Reason	Patient Pays	Status
CPT	06NFP	NEW Female Procedure			350.00			350.00	
100022	99999-9006-01	ESTRADIOL 6MG PELL #1							
100023	99999-8088-01	PELLET - TESTOSTERONE 87.5MG PELL #1							
Totals:								350.00	

Printing Options:

Print Pharmacy Labels

Print Monographs

Print Patient Waiver eSign

Print Invoice eSign

Print Prescriptions

Print Prescriptions x4

Print Billing Sheet

Post Order Processing:

Write/Print Prescriptions

Void Order/Items

Discount Items

Edit Reimbursement

Edit AWP/Price/Cost

Edit Qty/Lot Numbers

Edit Statuses

Add Patient Payment:

Cash:

Check:

Credit Card:

Comment:

Add Payment Itemize

4

Enter in **Reason for Void** and then click on **Void Selected Items**.

All numbers will now have lines through them to indicate that the item has been voided.

Void	Rx #	NDC	Brand Name	Generic Name	Form	Lot #
<input checked="" type="checkbox"/>		06NFP06NFP	NEW Female Procedure			
<input checked="" type="checkbox"/>	100022	99999-9006-01	PELLET - ESTRADIOL	ESTRADIOL	6MG PELL #1	071218@07
<input checked="" type="checkbox"/>	100023	99999-8088-01	PELLET - TESTOSTERONE	TESTOSTERONE	87.5MG PELL #1	071918@06

Void Prescriptions: - Check box to also void the prescriptions for voided items

Inventory Return: - Check box to restock voided items

Reason for Void: ← Required to void

Void Selected Items

Tracking a Pellet Order

Steps 1-3 will identify the steps necessary to track a pellet order. When you see *black telephones* in your inventory your order is being processed with the pharmacy. Once you see *black shipping trucks* that means your order has shipped and you can track your order by completing the following steps:

1

Go to Inventory > Medications.

2

Click on **Add Shipment**.

3

Click the **blue** FedEx link to track your pellet order.

Locating a Patient ID

Steps 1-3 will identify the steps necessary to locate a Patient ID number. The Patient ID number is used to identify each patient in BioteMethod (this number will show up on your invoice).

1

Go to **Patients > View Patients**.

2

Type in the patient's **Last Name** or **Date of Birth**.

Click on the name **in blue** when it appears.

3

Listed just below the name, you will see an **ID Number** for the patient.

 **MOUSE, MINNIE** [Back to Patients](#) [Print Chart](#) [RxPad](#) [Dispense](#)

ID: **DB8S7TFWLX** Billing: Queued:
DOB: 9/26/1992 (28 yrs old) Female Not approved Not queued
Address:

Recommended Reports for Managing Inventory

The instructions below identify the recommended reports for managing inventory in the BioTRACKer system.

Once you have logged into [BioTrACKer](#), navigate to **Reports > Instant**.

Items Dispensed: Identifies the total number of procedures performed within a date range. It's great for comparing your Method cart each reporting period.

Inventory Counts: identifies each inventory count submitted at your clinic :

Dispense Log: Select a date range and then place a check mark next to Show Lot/Exp date. The lot number assigned to each patient for that lot number will be displayed.

Med Shipments Added: provides a list of all shipments added to your inventory.

Inventory Adjustments: provides a list of all adjustments made to your inventory. It will also display any removed, expired, damaged, or dropped pellets.

Disposing of Expired, Dropped and Damaged Pellets

Steps 1-14 will identify the steps necessary to dispose of expired, dropped or damaged pellets utilizing RxDestroyer.

NOTE: The steps outlined within this document are for use when disposing of pellets using the Rx Destroyer and would change / vary if a different method of disposal is utilized.

As a reminder, state guidelines may vary, and federal guidelines and regulations may change; the practitioner needs to follow the applicable state and federal guidelines for destruction of pellets including, but not limited to, making sure the destruction method selected by the practitioner meets the criteria set forth by the DEA for proper destruction and documentation of controlled substances.

1

Log into [BioTRACKer](#).

Initiate a Medication Return within the **Inventory** screen.

Click on **Medications**.

Click on **Med Returns**.

NDC	B	Brand	Generic	Form/Qty	GroupName	OnHand	Lot	Exp	Provider
51808-0009-01		PELLET - ESTRADIOL	ESTRADIOL	12.5MG PELL (Bulk)		6	E12.5	1/1/2025	HOUSE, GREGORY MD
51808-0015-01		PELLET - ESTRADIOL	ESTRADIOL	6MG PELL (Bulk)		38	E06	7/20/2030	
▲ 51808-0022-01		PELLET - TESTOSTERONE	TESTOSTERONE	200MG PELL (Bulk)	C-III	18	TEST123	9/6/2023	HOUSE, GREGORY MD
51808-0022-01		PELLET - TESTOSTERONE	TESTOSTERONE	200MG PELL (Bulk)	C-III	37	LotT200	11/30/2030	HOUSE, GREGORY MD
▲ 51808-0026-01		PELLET - TESTOSTERONE	TESTOSTERONE	37.5MG PELL (Bulk)	C-III	7	TEST321	8/31/2023	HOUSE, GREGORY MD
51808-0026-01		PELLET - TESTOSTERONE	TESTOSTERONE	37.5MG PELL (Bulk)	C-III	40	T35.5	7/13/2030	HOUSE, GREGORY MD
51808-0027-01		PELLET - TESTOSTERONE	TESTOSTERONE	50MG PELL (Bulk)	C-III	30	T50	1/5/2030	HOUSE, GREGORY MD
51808-0030-01		PELLET - TESTOSTERONE	TESTOSTERONE	87.5MG PELL (Bulk)	C-III	16	99099	5/12/2024	HOUSE, GREGORY MD

2

Click on **Start New Med Return**.

In the Comments field, type: **Destroyed in Rx Destroyer**.

Click **Update** button.

Medication Returns

View Options:

Filter Site: [Dropdown]

Submitted: [No] [Show Deleted]

[Submit] [Clear Filters]

Back to Reports · Start New Med Return

Medication Returns: Add

Add Medication Return

Site: 66490 - Florida Region Demo (Irving, TX) (BIOTE-3672)

Wholesaler: [Dropdown]

Comments: [Destroyed in Rx Destroyer]

Carrier: [Text Field]

Tracking #: [Text Field]

[Update]

3

Active inventory will display.

Select which specific pellets need to be disposed/destroyed. You can dispose of any number of pellets within that specific lot.

Medication Returns: Add Items

[Back to Medication Return](#)

View Options:

Search: Show Expired Only

NDC	Description	Lot	Expiration	Sch	OnHand	Return Qty
51808-0009-01	ESTRADIOL 12.5MG PELL #1	E12.5	1/1/2025		6	<input type="text"/>
51808-0015-01	ESTRADIOL 6MG PELL #1	E06	7/20/2030		37	<input type="text"/>
51808-0022-01	TESTOSTERONE 200MG PELL #1	TEST123	9/6/2023	C-III	18	<input type="text" value="18"/>
51808-0022-01	TESTOSTERONE 200MG PELL #1	LotT200	11/30/2030	C-III	37	<input type="text" value="1"/>
51808-0026-01	TESTOSTERONE 37.5MG PELL #1	TEST321	8/31/2023	C-III	7	<input type="text" value="7"/>
51808-0026-01	TESTOSTERONE 37.5MG PELL #1	T35.5	7/13/2030	C-III	40	<input type="text"/>
51808-0027-01	TESTOSTERONE 50MG PELL #1	T50	1/5/2030	C-III	30	<input type="text"/>
51808-0030-01	TESTOSTERONE 87.5MG PELL #1	99099	5/12/2024	C-III	16	<input type="text"/>

Note: Adding items will decrement site inventory levels. Select Reason: Expired

You can only select **one reason per submission**. Do **NOT** select multiple lots with different reasons.

NDC	Description	Lot	Expiration	Sch	OnHand	Return Qty
51808-0009-01	ESTRADIOL 12.5MG PELL #1	E12.5	1/1/2025		6	<input type="text"/>
51808-0015-01	ESTRADIOL 6MG PELL #1	E06	7/20/2030		37	<input type="text"/>
51808-0022-01	TESTOSTERONE 200MG PELL #1	TEST123	9/6/2023	C-III	18	<input type="text" value="18"/>
51808-0022-01	TESTOSTERONE 200MG PELL #1	LotT200	11/30/2030	C-III	37	<input type="text"/>
51808-0026-01	TESTOSTERONE 37.5MG PELL #1	TEST321	8/31/2023	C-III	7	<input type="text" value="7"/>
51808-0026-01	TESTOSTERONE 37.5MG PELL #1	T35.5	7/13/2030	C-III	40	<input type="text"/>
51808-0027-01	TESTOSTERONE 50MG PELL #1	T50	1/5/2030	C-III	30	<input type="text"/>
51808-0030-01	TESTOSTERONE 87.5MG PELL #1	99099	5/12/2024	C-III	16	<input type="text"/>

Note: Adding items will decrement site inventory levels. Select Reason: Expired

4

Once pellet selections are correct and ready to be disposed/destroyed, click on **Add Items**.

NOTE: Once you have “returned” pellets, it cannot be undone. Therefore, proceed with caution on this step.

NDC	Description	Lot	Expiration	Sch	OnHand	Return Qty
51808-0009-01	ESTRADIOL 12.5MG PELL #1	E12.5	1/1/2025		6	<input type="text"/>
51808-0015-01	ESTRADIOL 6MG PELL #1	E06	7/20/2030		37	<input type="text"/>
51808-0022-01	TESTOSTERONE 200MG PELL #1	TEST123	9/6/2023	C-III	18	<input type="text" value="18"/>
51808-0022-01	TESTOSTERONE 200MG PELL #1	LotT200	11/30/2030	C-III	37	<input type="text"/>
51808-0026-01	TESTOSTERONE 37.5MG PELL #1	TEST321	8/31/2023	C-III	7	<input type="text" value="7"/>
51808-0026-01	TESTOSTERONE 37.5MG PELL #1	T35.5	7/13/2030	C-III	40	<input type="text"/>
51808-0027-01	TESTOSTERONE 50MG PELL #1	T50	1/5/2030	C-III	30	<input type="text"/>
51808-0030-01	TESTOSTERONE 87.5MG PELL #1	99099	5/12/2024	C-III	16	<input type="text"/>

Note: Adding items will decrement site inventory levels. Select Reason: Expired

5

Selected Pellets will now appear in your "Shopping Cart." It remains open until it is closed.

To add more items, click on **+ Add Items to Medication Return.**

All inputs are tracked.

Edit Medication Return

Site: 66490 - Florida Region Demo (Irving, TX) (BIOTE-3672)

Created: 9/20/2023 12:33:55 PM CDT

Wholesaler:

Comments:

Carrier:

Tracking #:

1 → **+ Add Items to Medication Return**

NDC	Description	Lot	Expiration	Sch	Return Qty	Reason	
51808-0022-01	TESTOSTERONE 200MG PELL #1	TEST123	9/6/2023	C-III	18	Expired	Delete
51808-0026-01	TESTOSTERONE 37.5MG PELL #1	TEST321	8/31/2023	C-III	7	Expired	Delete

2 → Medication Return History : [Reverse Chronological Order](#)

Date	Username	Description
9/20/2023 12:33:55 PM CDT	johnbeckel	Added Comments(---Destroyed in RX Destroyer)
9/20/2023 1:01:54 PM CDT	johnbeckel	Added return of NDC 51808-0022-01 Lot TEST123 Return Qty: 18 Reason: Expired
9/20/2023 1:01:54 PM CDT	johnbeckel	Added return of NDC 51808-0026-01 Lot TEST321 Return Qty: 7 Reason: Expired

6

Once you add a pellet in the Return, it takes it out of your available inventory.

If you need to remove a pellet from your return, submit a ticket to BioTRACKer (support@mdscripts.com) to add it back into your inventory. Note: Be sure you know the lot number and quantity.

Medications

View Options: Search: Form/Qty: Sort By: GroupName:

Show NDCs Show Controls Only Show Prices Show Serial Numbers
 Show Ref NDCs Hide Lot/Exp Hide Shipment Info

Add Inventory * Add Bulk * Add Shipment * Order Meds * Med Returns * Adjust Levels * Export * Biennial Sign Off * Formulary

NDC	B	Brand	Generic	Form/Qty	GroupName	OnHand	Lot	Exp	Provider
51808-0009-01		PELLET - ESTRADIOL	ESTRADIOL	12.5MG PELL (Bulk)		6	E12.5	1/1/2025	HOUSE, GREGORY MD
51808-0015-01		PELLET - ESTRADIOL	ESTRADIOL	6MG PELL (Bulk)		37	E06	7/20/2030	HOUSE, GREGORY MD
51808-0022-01		PELLET - TESTOSTERONE	TESTOSTERONE	200MG PELL (Bulk)	C-III	37	LotT200	11/30/2030	HOUSE, GREGORY MD
51808-0026-01		PELLET - TESTOSTERONE	TESTOSTERONE	37.5MG PELL (Bulk)	C-III	40	T35.5	7/13/2030	HOUSE, GREGORY MD
51808-0027-01		PELLET - TESTOSTERONE	TESTOSTERONE	50MG PELL (Bulk)	C-III	30	T50	1/5/2030	HOUSE, GREGORY MD
51808-0030-01		PELLET - TESTOSTERONE	TESTOSTERONE	87.5MG PELL (Bulk)	C-III	16	99099	5/12/2024	HOUSE, GREGORY MD

Medication Ordered

+ Add Items to Medication Return

Warning: Items deleted from a medication return are not added back to inventory. If you wish to add the item back to inventory, please go to [Medications Screen](#) and then click on "Add Inventory" link below View Options.

NDC	Description	Lot	Expiration	Sch	Return Qty	Reason	
51808-0022-01	TESTOSTERONE 200MG PELL #1	TEST123	9/6/2023	C-III	18	Expired	Delete

Medication Return History : [Reverse Chronological Order](#)

Date	Username	Description
9/20/2023 12:33:55 PM CDT	johnbeckel	Added Comments(---Destroyed in RX Destroyer)
9/20/2023 1:01:54 PM CDT	johnbeckel	Added return of NDC 51808-0022-01 Lot TEST123 Return Qty: 18 Reason: Expired
9/20/2023 1:01:54 PM CDT	johnbeckel	Added return of NDC 51808-0026-01 Lot TEST321 Return Qty: 7 Reason: Expired
9/20/2023 2:18:43 PM CDT	johnbeckel	Removed return of NDC 51808-0026-01 Lot TEST321 Qty: 7

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The Return will stay open until it is Submitted. Once submitted, no additional pellets can be added. A new return will need to be initiated.

The screenshot shows the 'Medication Returns' interface. At the top, there are 'View Options' including a 'Filter Site' dropdown, a 'Submitted' dropdown set to 'No', and a 'Show Deleted' checkbox. Below these are 'Submit' and 'Clear Filters' buttons. A red arrow labeled '3' points to the 'Submitted' dropdown. Below the filters is a table of returns with columns: 'Created', 'Submitted', 'Site', '# Items', 'Wholesaler/Repack', and 'Form DEA-41'. A red arrow labeled '1' points to the 'Submitted' column, '2' points to the 'View' button, and '4' points to the 'Form DEA-41' column. Below the table is a detailed view titled 'B. ITEM DESTROYED' with a sub-section '1. Inventory'. This view contains a table with columns: 'National Drug Code or DEA Controlled Substances Code Number', 'Batch Number', 'Name of Substance', 'Strength', 'Form', 'Pkg. Qty.', 'Number of Pkgs.', 'Partial Pkg. Count', and 'Total Destroyed'. A red arrow labeled '4' points to the 'Number of Pkgs.' column. The table contains several rows of data, including examples like 'Kadian', 'Adderall', and 'Codeine'.

To get back into Report, click **Edit**.

You can view past “returns” by selecting **Filter Site**.

DEA Form 41 prefills as you create the return.

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Once all items are added to “BioTRACKer Returns,” it is advised that you initiate the process to physically destroy the pellets in Rx Destroyer.

Note: Please remain on this page of the BioTRACKer system so that once you have physically destroyed the pellets, you can easily complete the process.

To do so, please continue to the next page.

Utilizing Rx Destroyer

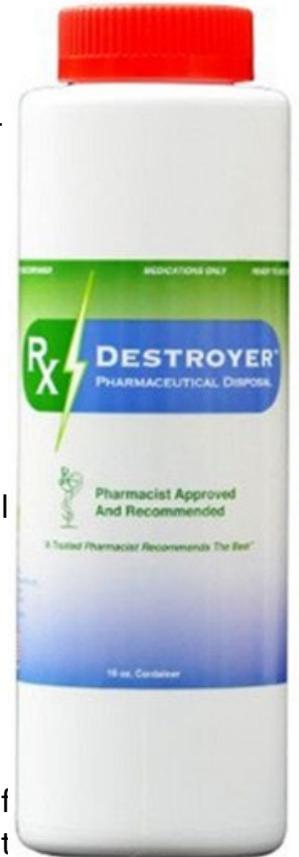
Utilize Rx Destroyer to properly destroy expired, dropped or damaged pellets. If another product is utilized, ensure you adhere to the required steps to properly dispose of pellets utilizing that product as outlined by the manufacturer.

Rx Destroyer is an affordable product designed to safely and efficiently destroy all non-hazardous medications (DEA-controlled & Non-controlled). Includes Pills, Capsules, Tablets, etc. It can be purchased on [Amazon](#), [McKesson](#), [Henry Schein](#), to name a few.

As those types of medications are added placed into the container, the solution begins to breakdown or dissolve the medication immediately upon contact. Once the medications are broken down, the activated charcoal begins a chemical digestion process that absorbs the disposed medications.

The medications are then deactivated and rendered unavailable for misuse or further use. You can continue to use the container for one year or until the container is full.

Upon your first use of an Rx Destroyer container, write the date on the outside of the bottle so that you know when you began disposing of pellets within it. Note: 1 for one year or when the solution within it is 2" from the cap. Do NOT overfill. Once it is full and/or a year has passed since its first usage, the container should be discarded, and a new container should be utilized.



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To dispose of pellets, open the container and carefully drop them into the solution. It is recommended that you dispose of pellets in “batches” and not individually.

Once the pellets have been added to the solution, securely fasten the top of the container and then store in a secure location. Ensure that the date of first usage is clearly visible.

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You are now ready to continue the paperwork required to properly document the safe and secure disposal and destruction of the unused, damaged, or expired pellets.

To do so, please continue to the next page of this guide.

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Once the pellets have been dropped into the solution, and the cap has been secured on the container, click on **Complete**.

Upon clicking Complete, your options to update/delete are removed.

Medication Return History : Reverse Chronological Order

Date	Username	Description
9/20/2023 12:33:55 PM CDT	johnbeckel	Added Comments(—Destroyed in RX Destroyer)
9/20/2023 1:01:54 PM CDT	johnbeckel	Added return of NDC 51808-0022-01 Lot TEST123 Return Qty: 18 Reason: Expired
9/20/2023 1:01:54 PM CDT	johnbeckel	Added return of NDC 51808-0026-01 Lot TEST321 Return Qty: 7 Reason: Expired
9/20/2023 2:18:43 PM CDT	johnbeckel	Removed return of NDC 51808-0026-01 Lot TEST321 Qty: 7
9/20/2023 2:27:09 PM CDT	johnbeckel	Updated Submitted(—Wed 9/20/2023 03:27:09 PM EDT)

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Click on **Form DEA-41**.

It will download and then open a fillable field PDF.

Fill in any missing or incomplete information: for example, the DEA #, method of Destruction, etc.

Medication Returns

View Options:

Filter Site:

Submitted: Show Deleted:

[Back to Reports](#) [Start New Med Return](#)

Created	Submitted	Site	# Items	Wholesaler/Repack	View	Edit	Form DEA-41
9/20/2023 12:33 PM	9/20/2023 2:27 PM	66490 - Florida Region...ing, TX) (BIOTE-3672)	1				

OMB APPROVAL NO. 1117-0007 Expiration Date 1/31/2024

U. S. DEPARTMENT OF JUSTICE – DRUG ENFORCEMENT ADMINISTRATION
REGISTRANT RECORD OF CONTROLLED SUBSTANCES DESTROYED
 FORM DEA-41

A. REGISTRANT INFORMATION

Registered Name: Florida Region Demo DEA Registration Number:

Registered Address: 1875 W WARRIOR FIB LN

City: Irving State: TX Zip Code: 75038-3219

Telephone Number: Contact Name:

B. ITEM DESTROYED

1. Inventory

Examples	National Drug Code or DEA Controlled Substances Code Number	Batch Number	Name of Substance	Strength	Form	Pkg. Qty.	Number of Full Pkgs.	Partial Pkg. Count	Total Destroyed
		16590-598-60	N/A	Kadian	60mg	Capsules	60	2	0
	0555-0767-02	N/A	Adderall	5mg	Tablet	100	0	83	83 Tablets
	9050	B02120312	Codeine	N/A	Bulk	1.25 kg	N/A	N/A	1.25 kg
1.	51808-0022-01	TEST123	TESTOSTERONE	200MG	PELL	1	18	0	18
2.									
3.									
4.									
5.									
6.									
7.									

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Click **Print** on the bottom of the page.

Once printed, the form requires two signatures.

D. WITNESSES		
I declare under penalty of perjury, pursuant to 18 U.S.C. 1001, that I personally witnessed the destruction of the above-described controlled substances to a non-retrievable state and that all of the above is true and correct.		
1	Printed name of first authorized employee witness:	Signature of first witness:
2	Printed name of second authorized employee witness:	Signature of second witness:
		Date:
		Date:

E. INSTRUCTIONS

- Section A. REGISTRANT INFORMATION: The registrant destroying the controlled substance(s) shall provide their DEA registration number and the name and address indicated on their valid DEA registration, in addition to a current telephone number and a contact

Store the **printed** and **signed copy of the DEA-41 form** alongside the shipment files and other DEA-related files in your established DEA Binder. Your DEA Binder should be stored in an easily accessible place, and somewhere that your clinic/office staff can access at any time.

Note: Providers can look up DEA rules and regulations as well as what their local State Board of Pharmacy requires of them at the below-listed link.

[DEA Title 21, Chapter 2, Part 1300](#)

Title 21 is the portion of the Code of Federal Regulations that governs food and drugs within the United States for the Food and Drug Administration (FDA), the Drug Enforcement Administration (DEA), and the Office of National Drug Control Policy (ONDCP).

Congratulations! You have now successfully documented and destroyed your unused, expired, or damaged pellets.

If you have any additional questions, please contact your local Biote Rep.

*If additional support is needed,
please contact support@mdscripts.com*